MINUTES OF THE MARSHALL PUBLIC LIBRARY BOARD – September 9, 2026

Call to Order: The Marshall Public Library Board of Trustees met on Wednesday, September 9, 2026, in the Dale McConchie Meeting Room of the library. President John Tarble called the meeting to order at 6:01 p.m. CDT. Additional board members present were Mike Cameron, Jody Green; Janet Hasten, Jenn Smitley, Melissa Strait, and Herman Wallace. Director Alyson Thompson and Head Librarian Jamie Poorman were also present. Devon Burkybile was absent, and Steve Schofield has relocated. Braelyn Crouch and Clayton Forrey, students from Mr. Cline's civics class at MHS, were also in attendance at our meeting.

Pledge of Allegiance: John opened the meeting by leading us in the Pledge of Allegiance.

Public Comments:

Correspondence: No correspondence was received this month.

Secretary's Report: The minutes from the August 12, 2026, meeting were reviewed. On a motion by Herman, seconded by Melissa, the minutes were approved as presented.

Officer's Reports:

Presentation of the Bills: The invoices on the September bill listing were reviewed. On a motion by Herman, seconded by Melissa, payment of bills in the amount of $5,659.76 was approved with the roll call votes being recorded as follows: John—yes; Herman—yes; Jenn—yes; Jody—yes; Melissa—yes; Mike—yes; Janet—yes.

Librarian's Report: Jamie reviewed her report for August 2026. See her report for a detailed listing of topics. Highlights included:

- The annual review of expired cards was performed.
- We were saddened by the passing of Dolly Parton, but the Dolly Parton Imagination Library will continue. Her legacy will be honored on September 25.

Friends of the Library: The Friends met on September 3 at 5:00 p.m. at the library. They approved bills for the Roots & Records Conference, additional costs for the restroom remodel, and a new desk for the director. They also discussed their annual membership drive and plan to conduct a treasurer's audit. They will hold their next meeting on November 5, 2026 at 5:00 p.m.

Marshall Area Public Library District Report: The Area District met on August 25 at 4:30 p.m. at the library. They held the required ordinance hearing and approved the FY 26-27 Ordinance. They discussed the upcoming consolidated election and the need for a replacement for trustee Danielle Cline. They are scheduled to meet on November 24, 2026 at 4:30 p.m.

Director's Report: Alyson reviewed her report for August 2026. See her report for a detailed listing of topics. Highlights included:

- The annual staff training day was held on August 13, 2026, and an agenda was included in our packets.
- A correction to her report was noted about the amount of free life insurance coverage that is available to eligible staff. The amount should read $3,000, instead of $300.
- Insurance claim money was received on 8/28/26 in the amount of $14,013. It will cover the cost of replacing the awnings, but not the damage to the director's office.
- Bank account balances as of the end of May: Operations--$295,129.35; Retirement--$10,000.00; Special Reserve--$44,494.02; for a Total of $349,623.37.

Old Business: None

New Business:

- On a motion by Janet, seconded by Jenn, a change was approved to the Memorial/Donation form.
- A meeting date needs to be set for the Policy Committee. Devon, Herman, and Jody will collaborate to find a date.

Other: Alyson mentioned that a replacement needs to be found for Steve Schofield, who recently moved out of state. It was suggested that she contact Jeff Whitmore to see if he was interested.

Adjournment: Melissa made a motion, seconded by Herman, that the meeting be adjourned at 6:23 p.m.

The next meeting will be October 14 at 6:00 p.m. in the Dale McConchie Meeting Room of the Marshall Public Library.

Respectfully submitted,

Janet Hasten, Secretary