Marshall Public Library
PERSONNEL COMMITTEE
Meeting Minutes
Tuesday, January 27, 2026 - 4:00 PM
Sonny Daly Room

The Marshall Public Library Personnel Committee met on Tuesday, January 27, 2026 at 4:00 PM in the Sonny Daly Room. John Tarble called the meeting to order. There was no public comment. Committee members present included John Tarble, Bob Nelson and Jenn Smitley as well as Library Director Alyson Thompson. On a motion by Jenn and a second by Bob, the February 11, 2025, minutes were approved.

Director evaluation was reviewed with Alyson, with an overall score of 96%. Trustees thanked Alyson for her work. Alyson shared with the committee her evaluation of Jamie, which was excellent. Accomplishments for both the director, head librarian, and library clerks were discussed. Special FY27 objectives for Jamie included garnering a grant to send her to Washington, D.C. to gather CC Clark County Camp genealogy records and for Alyson, to pursue the potential parking lot behind the library as a result of the fire.

Current pay rate information for the full-time staff plus part-time staff was presented. Consideration of full-time employee pay was discussed, and the committee plans to propose to the full board a 5% increase for full-time and a 2% for part-time. Trustees discussed evaluating clerks on an individual basis and decided that new hires should start at the $15/hour rate.

There were slight insurance rate increases but the current budget already allowed for those increases.

After much consideration of the above information, it was unanimously determined that the committee will recommend to the full library board a salary package of $202,000 for the coming fiscal year, which includes the cost of PLAW, social security, unemployment, eye, dental, life insurance, IMRF, regular pay and Christmas bonuses.

Alyson confirmed current City employee health insurance premium costs and also confirmed the Affordable Care Act (ACA) requirements were still intact. The city premium ratio is 15% employee cost to 85% employer cost. ACA still requires employers to provide health insurance to employees who work over a 30-hour week or 130 hours in a month.

The meeting was adjourned at 4:47 PM on a motion by Jenn and second by Bob.

Respectfully submitted by acting committee secretary,
Alyson Thompson