

Minutes of Marshall Library Board – September 11, 2024

Call to Order:

The Marshall Public Library Board of Trustees met in a regular session on Wednesday, September 11, 2024. President John Tarble called the meeting to order at 6:01 p.m. Board members present were John Tarble, Janet Hasten, Melissa Strait, Herman Wallace, Mike Cameron, Steven Schofield, and Jenn Smitley. Jody Green and Bob Nelson were absent. Director Alyson Thompson and Head Librarian Jamie Thompson were also present. Mayor John Hasten is also in attendance.

Public Comments:

Mayor Hasten discussed the timeline for the ongoing construction project. The Mayor asked library board president John Tarble to submit a letter of request for \$183,000. The Mayor reminded Board members of the upcoming Finance Committee meeting on September 23, 2024.

Secretary's Report:

The minutes from the August 14, 2024 meeting were reviewed. On a motion by Herman, seconded by John, the minutes were approved with correction.

Officer's Reports: There were no officer's reports.

Presentation of Bills:

The August invoices were listed and reviewed. On a motion by John, seconded by Mike, payment of bills in the amount of \$117,012.58 was approved. A roll call vote was taken and recorded as follows: John-yes, Janet-yes, Melissa-yes, Herman-yes, Mike-yes, Steven-yes, and Jenn-yes.

Librarian's Report:

Jamie represented the Librarian's Report for August. Twenty-seven new patron registrations were added. The total print collection is now 24,162. Total circulation for the month was 3,119. There were 5,200 website hits, and the door count was 5,294. Jamie gave an update on her recent Washington, D.C. trip.

Friends of the Library:

Alyson reported the Friends meeting was held on September 5, 2024. Their membership is currently going on. They now have a new slate of officers. They have also resumed their oral history project. Their next meeting is scheduled for November 13, 2024.

Marshall Area Public Library District Report:

Alyson reported that the Area District met on August 27, 2024. Their appropriations have been submitted. Their next meeting will be held on October 22, 2024.

Director's Report:

Alyson reported that two library clerks resigned at the end of August, and interviews have already been held for potential replacements. The Friends of the Library Treasurer's audit and the Area District's Secretary's audit have taken place. Congressman Mike Bost visited the facility on August 14. School programs resume in

September. The Grand Re-Opening is tentatively scheduled for November 17, 2024. End of August, library accounts have \$178,900.31 in Operations, \$10,000 in Special Reserve, and \$10,000 in Retirement, for a total of \$198,900.31.

Old Business:

Alyson distributed a timeline for the building improvement and expansion beginning in 2015. Potential change orders were discussed, and on a motion by Mike, seconded by Herman, it was voted to decline all changes for now.

New Business:

On a motion by Janet, seconded by Jenn, it was voted to hire Lynetta Horsley as a new clerk. On a motion by Janet, seconded by Melissa, it was voted to destroy recordings of the closed meeting minutes and retain the written copies as still sealed.

Other:

Alyson announced a new iLEAD Learning Portal Statewide Workshop that is now available for trustee training.

Adjournment:

The meeting was adjourned at 7:10 p.m. on a motion by Steven, seconded by Mike. The next meeting will be held on October 9, 2024, at the library facility.

Melissa Strait, Trustee