

## Minutes of Marshall Library Board – August 14, 2019

### Call to Order:

The Marshall Public Library Board of Trustees met in regular session Wednesday, August 14, 2019. Vice-President Janet Hasten called meeting to order at 5:58 PM.

Board members present were, Mike Cameron, Jody Green, Kent Hall, Janet Hasten, Melissa Strait, and Herman Wallace, and Vickie Wallace. Jenn Smitley and John Tarble were absent.

Alyson Thompson, Director and Jamie Poorman, Head Librarian was also present.

### Public Comments:

There were no public comments.

### Secretary's Report:

Minutes from the July 10th meeting were reviewed. On a motion by Vickie, seconded by Kent the minutes were approved.

### Correspondence:

A note from MAYN.

A thank you note from Twon Smith & Marshall Main Street Board for sponsoring and watering a plant in the 2019 Adopt A Plant.

A thank you card from Linda Stephens

### Officer Reports:

There were no officer reports

### Presentation of Bills:

The July invoices were listed and reviewed. On a motion by Mike, seconded by Kent payment of bills in the amount of \$11,507.08 was approved. A roll call vote was taken and recorded as follows: Mike – yes, Jody – Yes, Kent – Yes, Janet-yes, Melissa – Yes, Herman – Yes and Vickie-Yes.

### Librarian's Report:

Jamie presented the Librarian's Report for July, Patron Registration increased by 264, 13 - Resident, 12- District, and 1 - Other. Total Circulation was 4,046 and Door count was 6,391. There were 34 programs with 720 in attendance.

### Friends of the Library Report:

Friends of the Library next meeting will Sept. 5, 2019 at 5:00 PM

### Marshall Area Public Library District Report:

Alyson reported Marshall Area Public Library District next meeting will be August 27, 2019 at 4:30 PM

### Directors Report:

Alyson reported there was a Census meeting held on July 2<sup>nd</sup> with U.S. Census Bureau Rep and Clark County Census Rep.

Financial report for July 2019 showed a balance of \$99,161.19 consisting of \$33,940.62 in Operations, \$6000.00 in Retirement and \$59,220.57 in Special Reserve.

### Unfinished Business:

None

### New Business:

On a motion by Howard, seconded by Melissa the late opening of the library on Sept. 12<sup>th</sup> for ½ day staff training was approved by the board.

### Other Business:

The tour of the ISU to Special Collections in Terre Haute, IN was canceled because ISU was closed that day.

**Adjournment:**

The meeting was adjourned at 6:35 pm on a motion by Kent, seconded by Melissa

Next meeting will be on Wednesday 10/09/19 at 6:00 pm

Mike Cameron, Secretary